



# PeopleDesk

## FEATURES & MODULES

## Core HRM Modules

Administration	Approval Workflow	Employee Management	Employee Self-Service (ESS)
Central setup for roles, policies, shifts, holidays, and HR rules.	Unified approvals for leave, payroll, expenses, loans, assets, and more.	Complete employee lifecycle: joining, confirmation, transfers, and records.	Self-service for payslips, leave, expenses, requests, and profile info.

Attendance & Leave	Payroll & Compensation	Performance Management	Asset Management
Tracks attendance, leave rules, rosters, timesheets, and IN/OUT.	Salary setup, allowances, deductions, bonuses, and salary generation.	KPI, BAR, appraisals, evaluations, and yearly performance reports.	Register, assign, track, and maintain company assets end-to-end.

Loan & PF Management	Training & Development	Retirement & Final Settlement	Reports & Analytics
PF, loans, advances, lifecycle tracking, and repayment automation.	Training plans, calendars, requisitions, and development tracking.	Exit workflows, clearance, settlement automation, and retirement processes.	All HR, attendance, payroll, and performance reports in real time.

Organogram & Structure	Expense & Movement	Notification & Logs	Dashboard Suite
Visual employee hierarchy and reporting structure.	Expense, market visit, and movement requests with approvals.	System alerts, attendance logs, and workflow insights.	Dashboards for employees, supervisors, and management.